

Clio Gevirtz

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Set PA | Office PA | Set and On Location

I am a logistically-minded, creative individual with experience in all stages of production. I have been writing, directing, and editing my own shorts since I was 13, and have gained considerable professional experience while going to school in New York through internships, freelance work, and on-campus productions. I am eager to help any set run smoothly and help and learn where needed.

Production Work Experience

Byline Studio, Associate Producer New York Jul 2018 - Present

- Acted as associate producer on set by organizing talent and crew schedules, documentation, logistics
- Coordinated pre-production (call sheets, travel, scripts, shot lists) for domestic and international shoots
- Completed project management of current projects including meetings with clients, shoots, and delivery

Jax Media, Production Intern New York Sep 2018 - Dec 2018

- PA'd on current shows in production, completed basic office organization, ran errands
- Wrote coverage and analysis for incoming scripts (features, TV shows)

NBC Universal - Bravo, Digital Production Intern, New York Jan 2017 - May 2017

- Assisted 3 digital video producers with 2-4 interview shoots of Bravo talent per week
- Edited 2-3 lifestyle videos and 3-5 interviews per week for BravoTV.com using Adobe suite

Production Credits

Director's Intern	<i>Dating</i>	Dir. Noah Feingold	New York, NY	2019
Assistant Director	"Doorman" (Short)	Dir. Whit Conway	New York, NY	2019
Office PA	<i>Power Book II: Ghost</i>	Starz Network	New York, NY	2019
Associate Producer	Adaptive Biotech Kit Videos	Byline Studio	Seattle, WA	2019
Assistant Director	"Stadium" (Adult Swim Short)	Geil Productions	New York, NY	2019
Videographer + Editor	No Bully Branding Panel	Unified	New York, NY	2019
Set PA	Career Blast Video Series	Cutter Productions	New York, NY	2019
Videographer	All American High School Film Fest		New York, NY	2019
Associate Producer	Action for Healthy Kids PSA	Byline Studio	New York, NY	2019

Other Film Work Experience

Viacom - Nickelodeon, Creative Promotions Intern, New York Jun 2018 - Aug 2018

- Logged new footage and episodes and flag clips for upcoming promos on air and on social media
- Created scenes, GIFS, and compilations from archival footage for use on Teen Nick social in Premiere

Viacom - Comedy Central, Development Intern, New York Sep 2017 - Dec 2017

- Wrote coverage for incoming pitch decks, scripts, and video content (web series, pilots)
- Updated weekly calendar of NY comedy shows and sent out recent comedy video picks daily

Optomen Productions, Development Intern, New York Jun 2017 - Aug 2017

- Researched case studies and find talent for examples in pitches for potential television shows
- Wrote pitches for a variety of different networks and participate in weekly brainstorms

Education

Columbia University, Columbia College, New York, NY May 2019
Bachelor of Arts, GPA: 3.8 | Deans List Major: Film Studies

Jerusalem Film Workshop, Jerusalem, Israel Summer 2019

Other Relevant Experience

Freelance Bartender, New York Jun 2016 - Present

Varsity Tutors, Online SAT and Math Tutor, New York Sep 2015 - Present

Azalea Ristorante, Bartender, New York Jun 2017 - Sep 2017

Technical Skills

Software Photoshop, Premiere Pro, After Effects, Final Cut Pro 7, Keynote, Google spreadsheets

Language Intermediate Spanish, Basic French